

Action Plan for Waverley Borough Council

Audit date: 25-27 June 2013

TO ADDRESS (RECOMMENDATION INCLUDING STANDARD PARAGRAPH)	BY (DATE)	PLANNED IMPROVEMENTS	ACTION TAKEN TO DATE
<p>3.1.3 Ensure that future Food Service Plans include an accurate and clear comparison of the resources required to carry out the full range of statutory food law enforcement activities against a reasoned estimate of the resources available to the Service. [The Standard – 3.1]</p>	<p>31/3/14</p>	<p>To include an accurate and clear comparison of the resources required to carry out the full range of statutory food law enforcement activities against a reasoned estimate of the resources available to the Service in the Service Plan for 2014/15</p>	<p>Details to be included in Service Plan 2014/15 being considered.</p>
<p>3.1.9 Review and update authorisations to ensure that all officers are appropriately authorised under current relevant legislation in accordance with their levels of qualification, experience and competency. [The Standard – 5.3]</p>	<p>31/3/14</p>	<p>Review to be undertaken with regard to the General Food Regulations 2004, the Official Feed and Food Controls (England) Regulations 2009 and the Trade in Animal Related Products Regulations 2011.</p> <p>Request to be made to update the authorisations for Food and Environment Protection Act 1985 to The Food Standards Agency.</p>	<p>Request made for Best Practice guidance from The Food Standards Agency .</p> <p>Request made to update the authorisations for Food and Environment Protection Act 1985 to The Food Standards Agency.</p>
<p>3.2.6 Review the procedure for the maintenance of the database to ensure that all unrated premises and risk ratings are accurate. [The Standard – 11.2]</p>	<p>31/12/13</p>	<p>Undertake a review of the procedure for the maintenance of the database to ensure that all unrated premises and risk ratings are accurate.</p>	<p>Database reports being run and checks being carried out. Review of procedure being undertaken.</p>